

JANUARY 19, 2021

THE CITY OF CHRISMAN MET FOR A REGULAR MEETING MONDAY, JANUARY 19, 2021 AT 7:00P.M. WITH THE FOLLOWING MEMBERS PRESENT: MAYOR DAN OWEN, COMMISSIONER THAD CRISPIN, COMMISSIONER RODNEY WOLFE, COMMISSIONER CORY CHANEY, AND COMMISSIONER BRYAN HADDIX. ALSO, PRESENT WAS CITY CLERK DENA BURNS CITY TREASURER BRITTANEY FORD, AND CITY ATTORNEY ROBERT MORRIS.

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES:

CHANEY MOVED AND WOLFE SECONDED THAT COUNCIL APPROVE MINUTES FROM JANUARY 4, 2021. VOTING AYE ON THE MATTER WERE COMMISSIONERS CRISPIN, WOLFE, CHANEY, AND MAYOR OWEN. VOTING NAY NONE. MOTION CARRIED.

CLAIMS:

HADDIX MOVED AND CHANEY SECONDED THAT THE COUNCIL APPROVE THE CLAIM IN THE AMOUNT OF \$23,262.68. VOTING AYE ON THE MATTER WERE COMMISSIONERS HADDIX, CHANEY, CRISPIN, WOLFE AND MAYOR OWEN. VOTING NAY NONE. MOTION CARRIED.

CITY OF CHRISMAN	REIMB USDA WWTP ACCT	SEWER	2000.00-21018
IDES	UNEMPLOYMENT	ALL	168.82-21019
ANDREW GOODWIN	SALARY	WATER	441.43-21020
THADDEUS ARRASMITH	SALARY	SEWER	1011.15-21021
BRITTANEY FORD	SALARY	ADMIN	883.44-21022
DENA BURNS	SALARY	ADMIN	927.24-21023
MATTHEW SHELATO	SALARY	WATER	252.69-21024
TOM DOLAN	SALARY	POLICE	1281.03-21025
STEPHEN HALL	SALARY	POLICE	423.95-21026
RAYMOND E RAGLE	SALARY	POLICE	154.51-21027
RAYMOND SOLLARS	SALARY	POLICE	199.76-21028
GAVIN MCCLAMROCH	SALARY	STREET, WATER,SEWER	742.51-21029
PAULA DAILY	SALARY	LIBRARY	366.37-21030
CHERYL OATES	SALARY	LIBRARY	360.85-21031
ERIK BOHLE	SALARY	STREET	1095.46-21032
THADDEUS ARRASMITH	SALARY	STREET.WATER.SEWER	137.42-21033
IRS	FEDERAL P/R TAXES	ALL	1960.39-90000629/631/633/635
IDOR	STATE P/R TAXES	ALL	442.46-90000628/630/632/634
ASHER & SMITH	LEGAL SERVICE	ADMIN.WTR.SEW.STREET	975.00-21034
CHRISMAN FARM CENTER	MAINT SUPPLIES/FREIGHT	STREET.SEWER.WATER	1013.37-21035
CHRISMAN PUBLIC LIBRARY	PPRT 18%	LIBRARY	300.79-21036
CINTAS CORPORATION	UNIFORMS	WATER.STREET.SEWER	130.93-21037
CITY OF CHRISMAN	POSTAGE/MAINT	ADMIN	19.90-21038
CONNOR CO	OPPERATING SUPPLIES/SHIPPING	ADMIN	174.22-21039
DOLLAR GENERAL-REGIONS	OFFICE SUPPLIES	ADMIN	10.25-21040
DTI OFFICE SOLUTIONS	COPIER CONTRACT	ADMIN	51.04-21041

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FEHR GAHAM	WWTP OPERATOR	ADMIN	380.00-21042
ILLINI FS	FUEL	STREET.SEWER.POLICE	535.95-21043
AMEREN ILLINOIS	GAS/ELECTRIC	STR.SEW.WTR.POLICE.ADMIN.	1531.55-21044
I.M.R.F	RETIREMENT	ADMIN	1951.71-21045
INGRUM WASTE DISPOSAL INC	DUMPSTER SERVICE	STREET.SEWER	101.50-21046
JOHN DEERE FINACIAL	OPERATING SUPPLIES	WTR.STR.SEW.HEALTH.ADMIN	796.12-21047
JULIE INC	ANNUAL SUPPLIES	WATER.SEWER	234.90-21048
LEAF	COPIER CONTRACT	ADMIN	99.29-21048
MUNICIPAL ELECTRONICS INC	MAINT EQUIP	POLICE	70.00-21050
CHRISMAN NAPA	OPERATING SUPPLIES	STREET.WATER SEWER	464.66-21051
NEWS GAZETTE	PUBLISHING	PARK	152.00-21052
POSTMASTER	POSTAGE	ADMIN	55.00-21053
SANTANNA ENERGY SERVICE	GAS	STREET.WATER.ADMIN	431.59-21054
URBANA &CHAMPAIGN SAN	CHEMICAL/SHIPPING	WATER	317.00-21055
VERIZON WIRELESS	PHONE/INTERNET	STR.WTR.SEW.POLICE.ADMIN	395.81-21056
WATER SOLUTIONS UNLIMITED	CHEMICALS/SHIPPING	WATER	770.00-21057
HACH COMPANY	WWTP PH1	CONSTRUCTION	1450.65-1036

RENEWAL OF COMMERCIAL INSURANCE:

CHANEY MOVED AND CRISPIN SECONDED THAT COUNCIL APPROVE TO RENEW THE COMMERCIAL INSURANCE PACKAGE IN THE AMOUNT OF \$21,841.00 WITH KNIGHTS INSURANCE. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

BUILDING PERMIT:

HADDIX MOVED AND CHANEY SECONDED THAT COUNCIL APPROVES BUILDING PERMIT FOR 522 E MONROE. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

BUILDINGS PERMIT:

CHANEY MOVED AND HADDIX SECONDED THAT COUNCIL APPROVES BUILDING PERMIT FOR 106 WOODLAWN. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

RESOLUTION #1 SERIES 2021:

HADDIX MOVED AND WOLFE SECONDED THAT COUNCIL APPROVES RESOLUTION 1 SERIES 2021 AUTHORIZING PURCHASE OF REAL ESTATE KNOWN AS LOT 11 AND THE SOUTH HALF OF LOT 10. IN BLOCK 10 FOR RAILROAD ADDITION TO THE TOWN OF CITY OF CHRISMAN. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

EXECUTIVE SESSION MINUTES FOR AUGUST 17, 2020:

CRISPIN MOVED AND WOLFE SECONDED COUNCIL VOTES THAT EXECUTIVE SESSION MINUTES FOR AUGUST 17, 2020 BE OPEN TO THE PUBLIC. VOTING AYE ON THE MATTER WERE CRISPIN, WOLFE, HADDIX AND MAYOR OWEN. VOTING NAY NONE. MOTION CARRIED.

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EXECUTIVE SESSION MINUTES FOR OCTOBER 7, 2020:

CRISPIN MOVED AND WOLFE SECONDED COUNCIL VOTES THAT EXECUTIVE SESSION MINUTES FOR OCTOBER 7, 2020 BE OPEN TO THE PUBLIC. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

MCCLAMROCH RAISE:

HADDIX MOVED AND CRISPIN SECONDED COUNCIL RAISE GAVIN MCCLAMROCH TO \$14.00 PER HOUR AS FLOATER, SPLIT THREE WAYS, EFFECTIVE JANUARY 20, 2021. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

ARRASMITH RAISE:

HADDIX MOVED AND WOLFE SECONDED COUNCIL RAISE THAD ARRASMITH TO \$18.00 PER HOUR CONTINGENT ON TESTING BY APRIL 1ST 2021. EFFECTIVE JANUARY 20, 2021. VOTING AYE ON THE MATTER WERE HADDIX, WOLFE, CHANEY AND MAYOR OWEN. VOTING NAY CRISPIN. MOTION CARRIED.

HIRE MICHAEL HUTSON FOR WATER DEPARTMENT:

WOLFE MOVED AND CHANEY SECONDED COUNCIL HIRE MICHAEL HUTSON FOR WATER DEPARTMENT AT \$15.00 PER HOUR WITH 90 DAY PROBATION. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

TABLE BID AWARD:

CRISPIN MOVED AND CHANEY SECONDED TO TABLE THE BID AWARD UNTIL NEXT MEETING SO BUDGET CAN BE REVIEWED. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

DISCUSSION:

ANDY KEISER

Crispin - Opening Bids for construction of Pavilion. Walter Buildings lump sum building and construction bid is \$108,582.00. Electrical is \$25,905.00. Total Bid price is \$134,487.00. FS Construction Service lump sum building and construction bid is \$108,980.00. Electrical is \$22,225.00. Total bid price is \$131,205.00. Keiser – the bid is over the grant you have for \$100,000.00. You will have to decide where the extra money will come from. Crispin – We have \$87,669.75 left on the grant. I also need to find out how much I can spend out of the Park budget. I will make a motion to table the Bid Award until next meeting so I can review the budget. Keiser – since we combined the bid, we would award it to the apparent low bidder which would be FS. Then we would change order out the electrical at \$22,225.00 so the bottom line is \$108,980.00. You have to award it on the total bid price and then change order it out.

LUCAS KNIGHT

Commercial Insurance for 2021. Knight gave a general overview of the HCC Public Risk policy. No questions were asked by Council. Council voted to accept policy as written.

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CHIEF OF POLICE DOLAN:

Nothing

COMMISSIONER CHANEY:

Chaney – let's get the jobs posted on Facebook and I will start interview this week.

COMMISSIONER CRISPIN:

COMMISSIONER HADDIX:

Gavin McClamroch raise – Burns – last meeting minutes say to raise him up with the other workers at next meeting. Wolfe – it didn't say to \$16.00 per hour. Mayor asked McClamroch if he was working Sewer and Water. McClamroch - just the sewer plant. I am not sure what I am supposed to be doing. Haddix – I am in favor of raising him to \$15.00 per hour. Wolfe – are we going to make him a floater? Crispin – When I hired my guys, they had experience. That's why I hired them at that salary. I'm not saying he doesn't have experience. He's fresh out of High School which nothing against that. But as far as the workforce, I'd be alright at \$14.00 with the incentive of getting his license. Haddix – He is not new here. He worked the COOP summer program for two years Crispin – what does Gavin think? McClamroch – I didn't know what I was supposed to do for the last two weeks. I've asked Commissioners, but it is hard to get in touch with some of you guys. But I have asked what are my job responsibilities because I have been trying to figure this out for myself. I am willing to take what I am being offered. Wolfe – in his defense he did ask me and I couldn't answer him because I didn't know where we are going with the Sewer Plant. I asked Bryan and he said you can't have him for the water if I need him at the Sewer Plant, so I couldn't give him an answer. Crispin – based on last meeting, I thought he was Sewer and going to learn Water. Council agreed to make McClamroch a floater and to split salary three ways.

Haddix – I think we took away too much from Arrasmith at last meeting. I would like to raise him up to \$18.00 per hour based on him having several years' experience at the Sewer Plant and he has a class 4 license. He knows he needs a class 3 but he has not passed it yet. He was filling out the wrong application so he was not able to get scheduled. My recommendation is to put him at \$18.00. Council agreed to raise Arrasmith with contingency of taking the test by April 1st. Haddix - If Arrasmith has not taken the test by April 1st he will be looking for a job.

Trickling filter is being built and will be installed the first part of April. I need to figure out the flat rate for a customer here in town that is hooked onto the sewer but not metered water. SK Fence will be here in February to install a gate. It will be paid through the loan money from the previous project. Dan and I met with Matt Johnson yesterday. He will attend a meeting in about a month with more information on the Phase 2 project. Curry construction will be here in the morning to change out the bad gate valve and the bad check valve at the lift station.

COMMISSIONER WOLFE:

Wolfe – Tabled water Ordinance

Attorney what does the statute say? Morris - Illinois Statute 65 ICLS 5-3-1-7-57 says if an appointed office resigns, he or she shall remain in office until a successor has been chosen and is qualified. That applies to Clerk and Treasurer. Mayor so we get somebody hired and trained then we can have a special meeting and accept their resignations. Attorney Morris – yes.

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The water bill went to the post office and the post office had an error in getting them delivered. It was not the cities fault the bills were late getting to the customers. We will waive the late fees this month due to this problem. Just a glitch at the post office and they have addressed the problem and gotten it taken care of.

I have a chemical pump acting up at the well. I will try a rebuild kit for \$200 before I spend \$800 to buy a new one.

With the new water line going in I will need a locator. They are about \$4000.

MAYOR OWEN:

Nothing

ADJOURNMENT:

HADDIX MOVED AND CHANEY SECONDED FOR ADJOURNMENT AT 8:10P.M. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

DENA BURNS, CITY CLERK