

SEPTEMBER 8, 2020

THE CITY OF CHRISMAN MET FOR A REGULAR MEETING TUESDAY SEPTEMBER 8, 2020 AT 7:00P.M. WITH THE FOLLOWING MEMBERS PRESENT: MAYOR DAN OWEN, COMMISSIONER RODNEY WOLFE, COMMISSIONER THAD CRISPIN, AND COMMISSIONER BRYAN HADDIX. ALSO, PRESENT WAS CITY CLERK DENA BURNS, TREASURER BRITTANEY FORD.

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES:

HADDIX MOVED AND CRISPIN SECONDED THAT THE COUNCIL APPROVE THE MINUTES FROM THE AUGUST 17, 2020. VOTING AYE ON THE MATTER WERE COMMISSIONERS HADDIX, CRISPIN, WOLFE AND MAYOR OWEN. VOTING NAY NONE. MOTION CARRIED.

EXECUTIVE MINUTES:

HADDIX MOVED AND CRISPIN SECONDED THAT COUNCIL APPROVE EXECUTIVE MINUTES FROM AUGUST 17, 2020. VOTING AYE ON THE MATTER WERE COMMISSIONERS HADDIX, CRISPIN, WOLFE AND MAYOR OWEN. VOTING NAY NONE. MOTION CARRIED.

CLAIMS:

CRISPIN MOVED AND WOLFE SECONDED THAT THE COUNCIL APPROVE THE CLAIM IN THE AMOUNT OF \$37,834.84 REMOVING GASVODA AND ASSOCIATES INVOICE. VOTING AYE ON THE MATTER WERE COMMISSIONERS CRISPIN, WOLFE AND MAYOR OWEN. ABSTAINING WAS COMMISSIONER HADDIX. VOTING NAY NONE. MOTION CARRIED.

CINTAS CORP	UNIFORMS	WATER.STREET.SEWER	211.55-20624
THADDEUS ARRASMITH	SALARY	STREET.WATER.SEWER	1398.20-20625
BRITTANEY FORD	SALARY	ADMIN	882.29-20626
DENA BURNS	SALARY	ADMIN	904.93-20627
CODY BARRETT	SALARY	STREET	1023.23-20628
MATTHEW SHELATO	SALARY	WATER	913.93-20629
TOM DOLAN	SALARY	POLICE	1425.19-20630
TROY EADS	SALARY	POLICE	104.88-20631
JORDAN HALE	SALARY	POLICE	79.76-20632
STEPHEN HALL	SALARY	POLICE	319.07-20633
RAYMOND RAGLE	SALARY	POLICE	153.94-20634
RAYMOND SOLLARS	SALARY	POLICE	225.97-20635
GAGE M DEWEESE	SALARY	STREET	652.61-20636
GAVIN MCCLAMROCH	SALARY	STREET	445.79-20637
PAULA DAILY	SALARY	LIBRARY	336.37-20638
CHERYL OATES	SALARY	LIBRARY	331.62-20639
IRS	FEDERAL P/R TAXES	ALL	2302.77-90000589/591
IDOR	STATE P/R TAXES	ALL	492.10-90000588/590
MALLORY	WATER REFUND	WATER	21.50-20640
VANDIVER	WATER REFUND	WATER	80.00-20641
ASHER & SMITH	LEGAL FEES	PD.ADMIN.SEWER	1287.50-20642

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IMRF	RETIREMENT	ALL	2603.52-20643
FEHR GRAHAM	WWTP OPERATOR	SEWER	608.00-20644
FEHR GRAHAM	WATER VIOLATION	WATER	805.50-20645
FEHR GRAHAM	IEPA MEETING	WATER	179.00-20646
FEHR GRAHAM	WWTP OPERATER	SEWER	1216.00-20647
BACON & VAN BUSKIRK	CITY HALL WINDOWS	ADMIN	8550.00-20648
CARDMEMBER SERVICES	OPERATING SUPPLIES	SEWE.STREET.WATER	257.88-20679
CHRISMAN FARM CTR	EQUIPMENT MAINT	PARK	19.55-20650
CITY OF CHRISMAN	POSTAGE	HEALTH	6.95-20651
CONNOR CO	OPERATING SUPPLIES	SEWER.WATER	66.53-20652
TECHNOLOGY MGMT	DISPATCH	POLICE	44.27-20653
DTI OFFICE SOLUTION	CONTRACTUAL SERVICE	ADMIN	74.22-20654
EDGAR CO ABSTRACT	ANNUAL FEE	ADMIN	156.00-20655
FRONTIER	FAX LINE SERVICE	ADMIN	37.91-20656
VOID			20657
ILLINOIS LABOR LAW	2021 POSTERS	ADMIN	89.50-20658
ILLINI FS	FUEL	ST.WTR.SWR.PD.PK	825.34-20659
AMEREN ILL	UTILITIES	ALL	2781.96-20660
INGRUM WASTE	DUMPSTERS	ALL	71.50-20661
LANKSTER & GORE	STREET MAINT	STREET	1110.00-20662
LEWSADER ELECTRIC	LIFT STATION REPAIR	SEWER	481.10-20663
CHRISMAN NAPA	OPERATING SUPPLES	WTR.SWR.ST.PK.PD	78.06-20664
PDC LAB INC	WATER TESTING	WATER	271.30-20665
POWERNET	FAX LINE	ADMIN	16.47-20666
PRELUDE WEB	WEBSITE ANNUAL DUES	ALL	349.00-20667
PROGRESSIVE CHEMICALS	MAINT SUPPLIES/SHIPPING	STREET	133.23-20668
RIDGE FARM PD	UNIFORMS	POLICE	10.00-20669
SANTANNA	UTILITIES	ADMIN.WATER.STREET	16.42-20670
SNEARLEY & CO	RENTALS	PARK	190.00-20671
TECH DOC	COMPUTER REPAIR/MAINT	ADMIN	185.00-20672
TIM'S MONKEY	VEHICLE MAINTENANCE	PK.SEWER	144.00-20673
URBANA & CHAMPAIGN	SEPTIC DISCHARGE	SEWER	3317.00-20674
USA BLUEBOOK	SUPPLES	WATER.SEWER	462.30-20675
WATER SOLUTIONS	CHEMICALS	WATER.SEWER	865.00.20676
SPESARD CULVERT SALES	STEEL CULVERT	MFT	1152.91-1233

BUILDING PERMITS:

CRISPIN MOVED AND WOLFE SECONDED THAT COUNCIL APPROVE BUILDING PERMITS FOR 325 N ILLINOIS AND 202 S NEW YORK. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

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CASEY'S GENERAL STORE LIQUOR LICENSE:

WOLFE MOVED AND HADDIX SECONDED THAT COUNCIL APPROVE ANNUAL CLASS A LIQUOR LICENSE FOR CASEY'S GENERAL STORE #1662. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

SK FENCE BID:

HADDIX MOVED AND WOLFE SECONDED THAT COUNCIL APPROVE BID FROM SK FENCE IN THE AMOUNT OF \$2850.00 FOR WWTP. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

FEHR GRAHAM AGREEMENT WATERMAIN PROJECT:

WOLFE MOVED AND HADDIX SECONDED THAT COUNCIL APPROVE AGREEMENT FOR PROFESSIONAL SERVICES FOR CONTROL BUILDING & PLAN REVIEW FROM FEHR GRAHAM ENGINEERING & ENVIRONMENTAL FOR \$5000.00 FOR WATERMAIN PROJECT WITH PARIS AND EQUITY. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

TRICK OR TREAT HOURS:

CRISPIN MOVED AND HADDIX SECONDED THAT COUNCIL TENTATIVELY APPROVE TRICK OR TREAT HOURS FOR OCTOBER 31, 2020 AS 5:00P TO 8:00P. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

ERIC MCCAIN PART-TIME OFFICER:

WOLFE MOVED AND HADDIX SECONDED THAT COUNCIL APPROVE TO HIRE ERIC MCCAIN AS PART-TIME POLICE OFFICER. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

JIM TODD PART-TIME OFFICER:

WOLFE MOVED AND HADDIX SECONDED THAT COUNCIL APPROVE TO HIRE JIM TODD AS PART-TIME POLICE OFFICER. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

RESIGNATION OF OFFICER MATTHEW SMITH:

WOLFE MOVED AND HADDIX SECONDED TO APPROVE THE RESIGNATION OF OFFICER MATTHEW SMITH. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

LEWSADER ELECTRIC BID:

HADDIX MOVED AND WOLFE SECONDED THAT COUNCIL APPROVE BID FROM LEWSADER ELECTRICAL SERVICES FOR REPAIRS TO EFFLUENT FLOW METER IN THE AMOUNT OF \$2865.00. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

GAVIN MCCLAMROCH FOR SEWER DEPARTMENT:

HADDIX MOVED AND WOLFE SECONDED THAT COUNCIL APPROVE TO HIRE GAVIN MCCLAMROCH FOR FULL-TIME EMPLOYEE AT \$12.50 PER HOUR FOR SEWER DEPARTMENT. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

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VETERANS TREE SERVICE BID:

CRISPIN MOVED AND HADDIX SECONDED THAT COUNCIL APPROVE BID FROM STEVE BALL WITH VETERANS TREE SERVICE TO CUT DOWN FIVE TREES FROM \$2200.00. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

CLOSING CITY PARKS FOR ASSEMBLIES:

CRISPIN MOVED AND HADDIX SECONDED THAT COUNCIL CANCEL ALL ORGANIZED ASSEMBLIES IN ALL CITY PARKS DUE TO COVID 19. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

DISCUSSION:

Amber Raimer Chrisman Community Garden – Ms. Raimer had some safety concerns about an old cistern on the property directly behind the Chrisman City Library. Also requested to paint and add an additional fencing to close off the gardening area. Raimer will provide the paint and fencing, also the labor to install the fence. Public Works Supervisor will handle securing the cistern. Also, will have rental agreements for the beds and would like the City to handle those. It would be \$20.00 per bed per year for 7 years. Mayor – I would like the money to go to the Library.

CHIEF OF POLICE DOLAN:

Our officers are now signing up and committing to a monthly schedule. It is posted in City Hall. Squad car has two doses of Narcan. I have met with both schools to discuss the emergency response plan. There is a program called “Alice” it is the gold standard for school safety. The school is willing to pay for my training and then I can train the other officers at no charge. Training is about \$800.00.

Police Activity: Eight dispatched calls, eleven traffic stops, sixteen reports taken, two active cases, one was a theft and the other was DCFS.

COMMISSIONER CRISPIN:

Nothing

COMMISSIONER HADDIX:

USDA Loan – pay HVAC, New Gate and Trickling Filter repairs. I have an estimate for around \$40,000. And Effluent meter.

Phase II WWTP: Engineer Matt Johnson is working on Phase II. The initial estimate is around \$7,000,000. He is going to break that down for us. He suggested that we lower the monthly maintenance fee and increase the rate for sewer bills. I said with putting in the new clarifier, we can't do another seven million right now. He is getting new figures on updating the lift station and a new forced main.

Tractor Pull – The Department of Health said they would not shut the event down. However, any liability of someone contracting Covid at the event would fall on who it putting on the event and the City for owning the property. So, my

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recommendation is to cancel the event. Also, to cancel any organized assemblies for the City parks for the protection of our citizens during this pandemic.

COMMISSIONER WOLFE:

Watermain Project: There going to put the control building under the tower. Putting it on this side of this tracks will cost us about \$50,000. We don't need to buy the property we can lease it.

221 S Illinois: The taxes are going to come delinquent in October. Council agreed to have title search performed on property and continue to pursue possibility of taking ownership of the property.

CITY CLERK DENA BURNS:

Pass out new quote for Council to review for Health Insurance from Blue Cross Blue Shield.

MAYOR OWEN:

Nothing

ADJOURNMENT:

WOLFE MOVED AND HADDIX SECONDED FOR ADJOURNMENT AT 8:02 P.M. VOTING AYE ON THE MATTER WERE ALL MEMBERS PRESENT. VOTING NAY NONE. MOTION CARRIED.

DENA BURNS, CITY CLERK