

# CITY OF CHRISMAN

PAYMENT TAKEN BY: \_\_\_\_\_

CITY ORDINANCE #2 1991-1992 REQUIRES A DEPOSIT OF \$80.00 FOR RESIDENT USERS WHO DO NOT OWN THEIR HOME AND WHO RESIDE IN THE CITY; FOR COMMERCIAL USERS WHO DO NOT OWN THEIR PLACE OF BUSINESS IN THE CITY; FOR RESIDENT USERS WHO ARE PURCHASING THEIR HOME IN THE CITY ON CONTRACT; FOR COMMERCIAL USERS WHO ARE PURCHASING THEIR PLACE OF BUSINESS ON CONTRACT; DEPOSITS SHALL BE MADE WITH EACH APPLICATION, THIS SUM WILL BE RETAINED BY THE CITY TO INSURE PAYMENT OF ALL UN-PAID WATER BILLS. WHEN SERVICE TO THE APPLICANT IS DISCONTINUED PERMANENTLY, THIS DEPOSIT, LESS ANY AMOUNT STILL DUE TO THE CITY FOR WATER SERVICE SHALL BE REFUNDED WITHOUT INTEREST.

- **LIABILITY FOR BILLS: ALL WATER/SEWER SERVICE BILLS SHALL CONSTITUTE AN OBLIGATION, JOINT AND SEVERAL, OF BOTH THE CUSTOMER AND THE OWNER OF THE LAND SERVED.**

Bills are mailed the 1<sup>st</sup> of every month.

Net due date is the 15<sup>th</sup> of each month. After that, a 10% penalty is applied.

All un-paid bills will be shut off on the 26<sup>th</sup> of each month.

PLEASE ANSWER THE FOLLOWING QUESTIONS:

OWNER OF PROPERTY INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

RENTER OR BUYING ON CONTRACT INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

ARE YOU RENTING? YES NO

BUYING ON CONTRACT? YES NO

**\*\*MUST PRESENT CURRENT  
DRIVER'S LICENSE OR STATE ID TO  
BE KEPT ON FILE.**

Received City Ordinance  
50.02 water + sewer guideline

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_ CERT NUMBER: \_\_\_\_\_

BEGINNING METER READING: \_\_\_\_\_

Bills go out 1<sup>st</sup> of month  
Due on 15<sup>th</sup>  
10% late fee added 16<sup>th</sup>  
Shut offs 26<sup>th</sup>

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## CHAPTER 50: GENERAL UTILITY PROVISIONS

### Section

- 50.01 Electricity aggregation program plan
- 50.02 General water and sewer guidelines
- 50.03 Security deposits for water and sanitary sewer users who are non-owners of property in the city

### § 50.01 ELECTRICITY AGGREGATION PROGRAM PLAN.

(A) The city's Electricity Aggregation Program Plan of Operation and Governance, in substantially the form of the copy of said Plan attached to the resolution codified herein and hereby incorporated by reference, be and the same is hereby authorized and approved.

(B) The city's electricity aggregation program shall be operated and governed in accordance with the Electricity Aggregation Program Plan of Operation and Governance, the applicable provisions of 20 ILCS 3855/1-1 et seq. (the Illinois Power Agency Act), and any applicable rules and regulations that are now or in the future adopted pursuant to the Act.  
(Res. 2, passed 4-22-2013)

### § 50.02 GENERAL WATER AND SEWER GUIDELINES.

(A) *Reading of meters.* On or about the tenth of the month, meters will be read and given to the office to key in. At this time, if any account indicates that there is exceptional high usage, the Water Department will re-check the reading. If the reading is correct, the customer will be notified of the high usage.

(B) *Billing.* Water bills will be mailed to the customers the first of each month.

(C) *Penalty.* On the sixteenth of the month, bills that are not paid a 10% penalty will be posted to the accounts.

(D) *Past due notice.* On the sixteenth of the month, customers with un-paid bills will then be sent past due notices.

(E) *Shut offs.* On the twenty-sixth, all paid accounts will be posted and a delinquent list of all customers will be given to water supervisor for shut off of water and sewer service, subject to the disconnection procedures set forth in division (M) of this section.

(2) \$950 for a five-eighths inch meter outside the city limits; and

(3) Any meter in excess of five-eighths inch shall be \$750 or \$950, plus cost of meter.

(4) *Service pipe installations.* If the water service must cross a city or state road or alley that requires boring and casing, the cost of that boring and casing shall be borne by the applicant for the service or the owner of the property being served.

(L) *Effective date.* This section shall be in full force and effect from and after its passage and approval.

(M) *Disconnection for nonpayment.*

(1) It is the policy of the city to discontinue utility service to customers by reason of nonpayment of bills only after notice and a meaningful opportunity to be heard on disputed bills. The city's form for application for utility service and all bills shall contain, in addition to the title, address, room number, and telephone number of the official in charge of billing, clearly visible and easily readable provisions to the effect:

(a) That all bills are due and payable on or before the date set forth on the bill; and

(b) That if any bill is not paid by or before that date, a second bill will be mailed containing a cutoff notice that if the bill is not paid within ten days of the mailing of the second bill, service will be discontinued for nonpayment; and

(c) That any customer disputing the correctness of his or her bill shall have a right to a hearing at which time he or she may be represented in person and by counsel or any other person of his or her choosing and may present orally or in writing his or her complaint and contentions to the city official in charge of utility billing. This official shall be authorized to order that the customer's service not be discontinued and shall have the authority to make a final determination of the customer's complaint.

(2) Requests for delays or waiver of payment will not be entertained; only questions of proper and correct billing will be considered. In the absence of payment of the bill rendered or resort to the hearing procedure provided herein, service will be discontinued at the time specified, but in no event until the charges have been due and unpaid for at least 30 days.

(Ord. 10, Series 2009-2010, passed 3-22-2010; Ord. 5, Series 2010-2011, passed 2-14-2011; Ord. passed 8-17-2015; Ord. -, Series 2017-2018, passed 3-20-2017; Ord. 3, Series 2018, passed 5-7-2018; Ord. 50, Series .02, passed 2-1-2021)